

**JOINT COMMITTEE FOR THE NORTH OF ENGLAND
OPEN-AIR MUSEUM**

BEAMISH JOINT COMMITTEE

At a Meeting of the Beamish Joint Committee held in the Collections Study Room, Regional Resource Centre, Beamish Museum, Beamish on **Friday 28 June 2013** at **10.00 am**

Present:

Councillor R Bell (Chairman)

Members of the Committee:

Councillors Blakey, Carr, Iveson, C Marshall and Todd (Durham County Council), Goldsworthy, Green and Wallace (Gateshead Council), Mortimer (North Tyneside Council), Cunningham (South Tyneside Council) R Bell (Sunderland City Council)

Co-opted Members (Non-Voting)

Friends - Mr Ashburner

1 Apologies for Absence

Apologies for absence were received from Councillors J Bell, Boyes, Davidson, May, Shuttleworth and Stoker (Durham County Council), Maxwell (South Tyneside Council), Fletcher, Kelly, Richardson, Scott, Trueman and Walker (Sunderland City Council), Mrs Stewart (Beamish Development Trust) and Mr Dix (Friends)

2 Minutes of the Meeting held on 26 April 2013

The minutes of the meeting held on 26 April 2013 were confirmed as a correct record and signed by the Chairman.

3 Revenue Outturn 2012/13 - Joint Report of Museum Director and Treasurer

The Joint Committee considered a joint report of the Museum Director and Treasurer regarding the Revenue Outturn 2012/2013 (for copy see file of Minutes).

Members were informed that there had been a reduction in audit fees and debt charges were less than the revised estimate due to lower interest rates.

Resolved:

- (i) That the Revenue Outturn and variations for 2012/2013 be noted.
- (ii) That the Capital Development Reserve position for 2012/2013 and the forecasted position for 2013/14 be noted.

4 Governance Arrangements 2012/13 - Joint Report of Museum Director and Treasurer

The Joint Committee noted a joint report of the Museum Director and Treasurer regarding the Annual Review of the Risk Management and Annual Governance Arrangements (for copy see file of Minutes).

The Museum Director advised that weekly meetings were held to review performance and strategic risks were discussed on a quarterly basis. There were no significant changes to report.

Resolved:

That the Risk Management Annual Report 2012/13 and the Annual Governance Review 2012/2013 be approved.

5 Annual Return and Accounts 2012/13 (Subject to Audit) - Report of Treasurer

The Joint Committee considered a report of the Treasurer regarding the Annual Return and Accounts for 2012/2013 (for copy see file of Minutes).

The Treasurer highlighted the four key sections of the accounts and informed Members that the report was positive in terms of Internal Audit and all of the statutory requirements had been included.

The Chairman congratulated all staff for their hard work in the preparation of the accounts.

Resolved:

That the Annual Return (Subject to Audit) and the Accounts for financial year ended 31 March 2013 be approved.

6 Any Other Business

The Museum Director gave an update on Museum business – there had been a slow start to the year due to the poor weather but visitor numbers had progressed well in April and May with successful events being held. The Museum was 11% up on last year and 30% up on budget until the end of May.

The Chairman thanked those members who had recently retired and those members for which this was their last meeting of the Committee. He thanked them for their support and asked that a letter be sent to them offering a Beamish Unlimited pass for the coming year.

Councillor Mortimer said that she had enjoyed her time serving on the Committee and would continue to support and promote the Museum wherever she could. She passed her congratulations to all staff involved in the success of the Museum.